

Burrillville Sewer Commission
Regular Meeting of 6/12/12
Board Room of the BWWTF

Members Present: Don Wolfe – Chairman
William Andrews – Vice Chairman
William Peterson – Commission Member
Richard Nolan – Commission Member
Irene Smith – Commission Member

Also Present: Walter J. Kane – Attorney for the Commission
James J. Geremia – Engineer for the Commission
John Martin – Superintendent
Peg Franklin – Office Manager
Stacey Richard – Financial Aide

Mr. Wolfe opened the meeting at 9:00 AM.

Request for Executive Session from Don C. Wolfe, Chairman pursuant to Rhode Island Open Meeting Law [§42-46-5(a)(1) to discuss the job performance of John E. Martin, III.

Note: John E. Martin, III was duly notified in advance in writing of this request for Executive Session; he was notified and advised that he could require that the discussion be held at an open meeting. Response letter dated May 31, 2012 from John E. Martin, III regarding the Executive Session

It was noted that no votes were taken during the executive session.

Agenda Item – The question of accepting the minutes of the Public Hearing of May 8, 2012, Regular Meeting of May 8, 2012, and the Public Hearing of May 22, 2012; and the question of dispensing with the reading of said minutes.

Voted – Mr. Andrews made a motion to accept the minutes of the Public Hearing of May 8, 2012, Regular Meeting of May 8, 2012, and the Public Hearing of May 22, 2012 and to dispense with the reading of said minutes. The motion was seconded by Mr. Nolan.

Public Comment: None

Memo from John E. Martin, III, Superintendent regarding IDEXX Laboratories Enterolert system for analysis of Enterococci – Mr. Kane noted that this is the only equipment that can perform this test in the time frame that DEM requires.

Voted – Mr. Andrews made a motion to approve the purchase of the Enterolert system for the analysis of Enterococci and that the purchase be paid from the Renewal and Replacement Fund. The motion was seconded by Mr. Peterson.

Correspondence:

Letter from DEM to Town Council dated May 10, 2012 regarding Burrillville WWTF Compliance Evaluation Inspection, March 2012 – Mr. Wolfe asked Mrs. Franklin to send a letter to the staff thanking them and congratulating them on a job well done.

Voted – Mr. Peterson made a motion to receive and file. The motion was seconded by Mr. Andrews.

12-12-01- Correspondence RI DEM regarding Pretreatment Report-LaGinestra, LLC/Stedagio

Voted – Mr. Andrews made a motion to receive and file. The motion was seconded by Mr. Peterson.

12-12-02- Correspondence RI DEM regarding Stay of RIPDES Permit Conditions – There was much discussion regarding the Phosphorus and Copper limits.

Voted – Mr. Peterson made a motion to authorize the Chairman and Mr. Kane to write a response letter to DEM. The motion was seconded by Mr. Andrews.

Adoption and implementation of the Operations and Maintenance Budget for FY 2013

Voted – Mr. Peterson made a motion to accept the Operations and Maintenance Budget for FY 2013. The motion was seconded by Mr. Andrews.

Adoption of Exhibit A (Fee Schedule) of the Rules & Regulations

Voted – Mr. Andrews made a motion to adopt Exhibit A of the Burrillville Rules and Regulations as presented for the FY 12/13 budget. The motion was seconded by Mr. Peterson.

Recommendation by Superintendent, John Martin, for Award of the Process Chemical Bids/Laboratory Analytical Services

Voted – Mr. Peterson made a motion to accept the Superintendent's recommendations for the award of process chemicals and laboratory analytical services. Mr. Andrews seconded the motion.

Memo from Office Manager regarding selection of Charity/ies for the Omni-Point Contribution of \$1,000

Voted – Mr. Andrews made a motion to select Between the Cracks as the recipient of the Omni-Point Contribution of \$1,000. The motion was seconded by Mr. Peterson.

Engineer's Report

Status of Pine Ridge – Mr. Geremia reported that he spoke with the Engineer regarding the changes that need to be made to the plans and he has not heard back from then since then.

Update of Casa Fernanades sewer connection – Mr. Geremia reported that the plans for Casa Fernandes have been approved.

Memorandum – Subject – Consent Agreement RIA-417 – There some discussion on the time frame of the pilot testing.

Voted – Mr. Peterson made a motion to accept the Engineer's report. The motion was seconded by Ms. Smith.

Attorney's Report:

Discussion of erection of fence by private owner over manhole – East Avenue

Voted – Mr. Peterson made a motion to authorize the Engineer to have his survey company look at this issue and report back to the Commission.

Discussion/Act on extension of Engineer's contract – There was some discussion on changes to the Engineer's contract. Mr. Kane asked that Mr. Geremia submit the revised contract at the next Commission meeting to be signed.

Voted – Mr. Peterson made a motion to accept the Engineer's contract with the discussed amendments. The motion was seconded by Ms. Smith.

Discussion of proposed Consent Agreement – RIA-417 between Burrillville Sewer Commission and RI Department of Environmental Management – discussed earlier in meeting.

Report/Act upon recommendation of attorney on agreement between Burrillville Sewer Commission and RI Laborers District Council on behalf of Local Union 1322 and if approved forward to Town Council

Voted – Mr. Peterson made a motion to forward the Union Contract to the Town Council. Once the contract is approved by the Town Council it will go into effect. Mr. Andrews seconded the motion.

Voted – Mr. Peterson made a motion to accept the Attorney's report. The motion was seconded by Mr. Andrews.

Superintendent's Report:

Mr. Martin presented the Superintendent's report for the month of May, 2012

SUPERINTENDENTS REPORT

Month of May 2012

1. OPERATIONS:

A. <u>Influent to Treatment Facility :</u>	M.G.	Date Occurred
	Average daily flow	N/A
	Maximum daily flow	10-May
	Minimum daily flow	28-May
B. <u>Biochemical Oxygen Demand :</u>	Percent removal	Average Concentration
	E.P.A./ D.E.M. requirement	< 10.0 mg/l
	Facility achieved	3.3
C. <u>Total Suspended Solids :</u>	> 85.0%	< 15.0 mg/l
	E.P.A./ D.E.M. requirement	
	Facility achieved	4.7

D.	<u>Total Phosphorus :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 1.00 mg/l
	Facility achieved	90.2%	0.44
E.	<u>Total Ammonia :</u>		
	E.P.A./ D.E.M. requirement	N/A	< 8.9 mg/l
	Facility achieved	94.5%	1.3
F.	<u>Disposed Sludge :</u>		
	Dry Tons disposed of	39.77	
	Number of loads removed	32	
	Average dry tons/load	1.24	

2. COLLECTION SYSTEM OPERATIONS:

There were five call-ins during the month. Three general power failure alarms at all stations, one each at the Mapleville and Beach Road stations. All alarms were reset and stations returned to normal operation.

Voted – Mr. Andrews made a motion to accept the Superintendent’s report. The motion was seconded by Mr. Peterson.

Mr. Wolfe asked that a financial report be available for the next Commission meeting.

Sewer Use/Sewer Assessment Write-Offs

Davis, Rebecca – 645 South Main Street

Voted – Mr. Andrews made a motion to approve the write-off in the amount of \$363.64. Mr. Peterson seconded the motion.

Being no further business to come before the Commission, Mr. Peterson made a motion to adjourn. The motion was seconded by Mr. Andrews.

Respectfully Submitted,

Stacey Richard
Financial Aide